



**BOARD OF FIRE ENGINEERS
BERLIN, MASSACHUSETTS 01503
Meeting Minutes**

Date: July 10, 2013

Location: Fire Station

Called to Order: 19:20 by Chief Bruce Ricard

Attended by Board Members: Chief Bruce Ricard, Charles Eager, Duncan Baum, and Donald Richer

Town Officials and Others Present: Judy Booman, Board of Selectmen

Minutes from the June 5, 2013 were read, unanimously approved and will be posted on the Town's Website.

FINANCIAL REPORT

Chief reports that the department ended FY-13 with \$161.16 in the Expense Account and \$8,883.60 in the Wages Account.

The Chief reported that the department will be level funded for FY-14.

The exception will be \$25,000.00 increases for rental of the Ladder Truck.

FIRE CHIEF'S REPORT

The Chief reported a major house fire at 68 Carter Street. No injuries to the occupants but 3 firefighters received minor injuries. The Chief is working with investigators from the State Fire Marshall's Office to determine the cause and origin of the fire. The building is a total loss.

The Chief continues to tract Member attendance at calls and training.

In the coming year the B.O.F.E will meet on the 1st Thursday of the month. The Chief will notify the Town Clerk of the new schedule.

STATUS OF THE APPARATUS

The Chief reports the following.

Engine 1---- In Service

Engine 2---- In Service

Engine 3---- In Service

Forest Fire---- In service.

Ladder 1---- Training continues on Ladder 1. The truck is not in-service as of this date.

WARRANTS - The Chief submitted warrants for the Board to sign.

TRAINING AND PERSONNEL – The Chief submitted the name of Kyle Lichwell, 16 Lancaster Road of Berlin to become a member of the Berlin Fire Dept. The B.O.F.E. interviewed Mr. Lichwell and voted unanimously to appoint him as Provisional Firefighter pending successful completion of a Medical Exam.

CORRESPONDENCE - None

EXEUTIVE SESSION – None

Meeting adjourned at 20:45

Submitted by Recording Clerk,
Donald L. Richer