



**BOARD OF FIRE ENGINEERS  
BERLIN, MASSACHUSETTS 01503  
Meeting Minutes**

**Date:** June 5, 2013

**Location:** Fire Station

**Called to Order:** 19:15 by Chief Bruce Ricard

**Attended by Board Members:** Chief Bruce Ricard, Charles Eager, Duncan Baum, James Peltier and Donald Richer

**Town Officials and Others Present:** Judy Booman, Board of Selectmen

Minutes from the May 8, 2013 were read, corrected and unanimously approved and will be posted on the Town's Website.

**FINANCIAL REPORT**

Chief reports that there is \$12,805.00 left in the Wages Account and \$16,152.13 in the Expense Account.

The Chief reports that the department will be level funded for FY-14.

The exception will be \$25,000.00, increases for rental of the Ladder Truck.

**NEW BUSINESS**

The B.O.F.E. elected Chief Bruce Ricard as Chairman and Engineer Donald Richer as Recording Clerk and the vote was unanimous.

**FIRE CHIEF'S REPORT**

The Chief reports no significant incidents for the past month.

The Chief continues to tract Member attendance at calls and training.

The Chief passed out the departments Strategic Plan & requested board members to review & comment on the report.

**STATUS OF THE APPARATUS**

The Chief reports the following.

Engine 1---- In Service

Engine 2---- In Service

Engine 3---- In Service

Forest Fire---- In service.

Ladder 1---- Old Ladder 1 sent to N.E.F.E.A for storage. The Chief and Selectmen Booman to investigate disposal options and procedures.

New Ladder 1 has arrived, is being equipped and operator training to begin soon.

Car 2-The 1986 Chevrolet pick-up was returned to the Federal Government & is now off the department's inventory.

**WARRANTS** - The Chief submitted warrants for the Board to sign.

**TRAINING AND PERSONNEL** – The Chief reports that FF James Concannon has received his Fire Officer II Certificate

**CORRESPONDENCE** - None

**EXEUTIVE SESSION** – None

Meeting adjourned at 20:45

Submitted by Recording Clerk,  
Donald L. Richer