



PERSONNEL COMMITTEE
BERLIN, MASSACHUSETTS 01503

This is to certify that I have read, understood and agree to abide by the content contained in the following documents which are available on line at

<http://townofberlin.com/PERSONNEL.html>.

- Personnel By-Laws
- Personnel Guide
- Harassment & Sexual Harassment Policy
- Electronics Communications and Computer Usage
- The Personnel and Policies Guide is currently in review and will be provided via hard copy

I have received a hard copy of the above mentioned documents and have read them.

Employee (print) _____

Employee (signed) _____

Department _____

Date _____

Witness _____