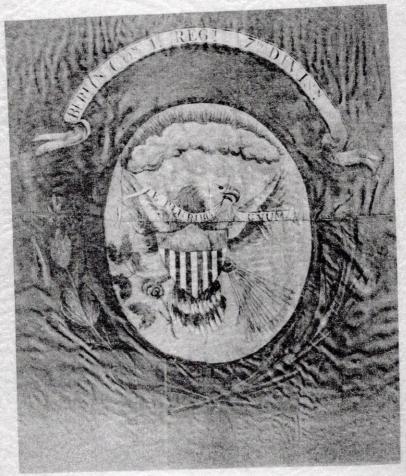
# OF THE TOWN OFFICERS

## TOWN OF BERLIN



BERLIN MILITIA BANNER 1786 - 1820 Presently framed and located in Memorial Hall

FOR THE YEAR ENDING DECEMBER 31

1967

#### REPORT OF THE

#### LIBRARIAN

#### For the Year Ending December 31, 1967

#### LIBRARY HOURS

Monday, Wednesday and Friday 2:00 to 5:00 and 7:00 to 9:00

Number of books added	336
Circulation of magazines	738
Circulation of books	
Adult Fiction - 4,891	Adult Non-Fiction - 2,121
Juvenile Fiction - 3,120	Juvenile Non-Fiction - 691
Fines - \$150.95	

#### **GIFTS**

Day Guild	Mrs. David Parsons
Tuesday Club	Mr. Raymond DiMuzio
Legion Auxiliary	Art & Historical Society
Mr. James Mooney	Mr. Clifton Wheeler

Mr. and Mrs. Charles Cotting

From the Central Regional Library Systems there were 106 books borrowed on inter-library loan, 849 have been on deposit, at revolving loan collections have been available and 33 films were borrowed.

THE WORLD IS A PROUD PLACE by Joy Packer was purchased with money from the Howard Fund.

Respectfully submitted, HELEN L. PIERCE

Librarian

#### REPORT OF THE

#### BERLIN PUBLIC LIBRARY

For the Year Ending December 31, 1967

#### **TRUSTEES**

Doris Andrews, Chairman Mildred Ewing Marjorie Field	Eula Krackhardt Ruth Mungeam Raymond DiMuzio
CASH RECEIVED	
Trust funds Dog Tax Town appropriation State aid	313.20 1,861.11
Total	\$3,732.00
EXPENDITURES	
Salaries	\$1,667.00
Books	
Periodicals	151.15
Electricity	
Fuel	487.43
Telephone	
Maintenance	
Supplies	34.89
Miscellaneous	5.80
Total	\$3,731.18
Unexpended Balance	\$ 0.82

Examined 1-12-68

BARBARA E. LAPAN, Auditor

#### ANNUAL REPORT

OF THE

#### Several Official Boards



#### TOWN of BERLIN

MASSACHUSETTS

FOR THE

Year Ending December 31, 1968

The Hoyle Press, 9 May St., Worcester, Mass. 01610

Bring This Report With You To Town Meeting

#### REPORT of the LIBRARIAN

#### Library Hours

Monday, Wednesday and Frida	y 2:00-5:00 and 7:00-9:00
Number of books added	362
Circulation of books	11,033
Circulation of magazines	840
Fines	\$144.30

#### Gifts

Berlin Tuesday Club	Evening Guild		
Mrs. Roland Andrews	Mrs. Charles Cotting		

The Central Regional Library System has supplied patrons with 26 films, 98 books were borrowed on interlibrary loan and 806 books have been placed on deposit.

MY NUMBER TWO WIFE by Justus B. Rice was purchased with money from the Howard Fund.

Respectfully submitted,

HELEN L. PIERCE

Librarian

#### REPORT of the BERLIN PLANNING BOARD

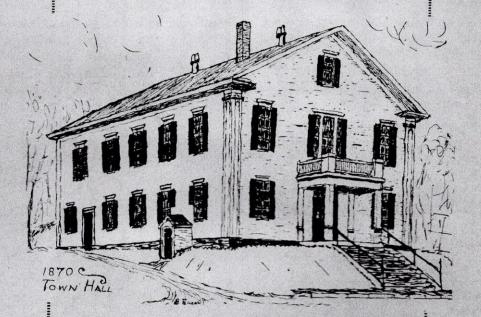
The Berlin Planning Board met on the second Monday of each month at the Town Hall, at 8 p.m. with the following members:

Howard Watkins, Chairman
Norman Wheeler, Clerk
Robert MacDonald, Advisor
Phillip Bartlett, Delegate to the Central Massachusetts Regional Planning District
Roger M. Wheeler

#### ANNUAL REPORT

OF THE

#### Several Official Boards



#### TOWN of BERLIN

MASSACHUSETTS

For the Year Ending

December 31, 1969

The Hoyle Press, 9 May St., Worcester, Mass. 01610

Bring This Report With You To Town Meeting

#### REPORT of the BERLIN PUBLIC LIBRARY

#### Trustees

Doris Andrews, Chairman	Ruth Mungeam
Helen Durant	Raymond DiMuzio
Mildred Ewing	George Pendergast

#### **Income**

Trust funds	\$945.42
Dog tax	324.38
State aid to libraries	500.00
Town appropriation	3,493.20
Total	\$5,263.00

#### Expenditures

Salaries	\$2,340.10
Books	1,366.97
Periodicals	189.96
Electricity	09 91
Fuel heat	<b>*00.00</b>
Telephone	88.25
Maintenance	492.97
Supplies	87.91
Misselleneous	7.80
Total	<b>\$5,255.25</b>

Examined 1/6/70

BARBARA LAPAN, Auditor

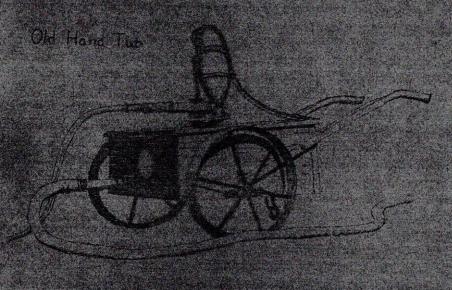
### ANNUAL REPORT

of the

# Several Official Boards

of the

# TOWN OF BERLIN MASSACHUSETTS



### December Thirty-first 1970

May Low Replies with 140.25 Town Meeting

#### REPORT of the LIBRARIAN

#### Library Hours

Monday, Wednesday and Friday 2:00 - 5:00 and 7:00 - 9:00

Number of books added	 376
Circulation of books	 9,797
Circulation of Magazines	 495
Fines	 \$98.34

#### Gifts

Digit	al Corporation	
In me	emory of George Spoffard	
Mrs.	Roland Andrews	

Mr. Willard Wheeler Mrs. William Coulter

Modern lighting has been installed in the main room of the library this year. New shrubbery has been planted to greatly improve the appearance of the grounds and the building.

Respectfully submitted.

HELEN L. PIERCE, Librarian

#### REPORT of the PUBLIC LIBRARY

#### Trustees

Doris C. Andrews, Ch.
Anne S. Durant
Mildred J. Ewing
Ruth B. Mungeam, Sec.
Raymond A. DiMuzio, Fin. Sec.
George A. Pendergast

Income	
Town appropriation	\$ 4509.02
Dog tax	257.06
State aid to libraries	500.00
Interest available from trust funds	866.92

Total \$ 6233.00

r	. 1	
Ex	benditures	

1	
Salaries	\$ 2233.75
Books	1627.07
Periodicals	169.87
Electricity	99.02
Fuel oil	289.69
Telephone	83.36
Maintenance	1511.91
Supplies	81.97
Miscellaneous	2.80

Total \$ 6099.44
Interest from trust funds not used \$ 133.56

# REPORT of the ART and HISTORICAL COMMITTEE

The Art and Historical Committee submits the following report of progress in the preservation of objects of art and historical significance, and the use of them to relate the history of Berlin to young people and adults.

161 items or groups of items from 38 donors have been listed this year, with others received at year's end. Large numbers of articles have been given by Mrs. Harold Booth, Mrs. Richard Risi, and Mrs. Danford Tyler. The Town Collection continues to grow at an increasing rate.

The Town's 1970 appropriation of \$200 was spent on various preservation materials and storage containers. These are purchased from firms which cater to museums, archives, and libraries. The Society has purchased additional steel shelving, a typing table, and other equipment for the storage area in the Library. Our thanks to Mrs. Danford Tyler for a small safe for the protection of important books and papers, and to Roger E. Wheeler for moving it to the Library.

The Berlin Art and Historical Collection is listed in the Official Museum Directory of the American Association of Museums published in 1970. A copy of this volume has been purchased in order to help us locate agencies to contact when we have questions to be answered concerning other parts of the country.

Three meetings of the Society were attended by over fifty people.

In March, Memorial Hall was very crowded for our observance of the Town Hall Centennial. The renovation of Memorial Hall had been completed by that time. Work on Barnes Hall and the front hallway was begun in 1970.

In April the Society met with the Women's Evening Guild for a program on the First Parish Meetinghouse and its many historic furnishings. An

#### ANNUAL REPORT

OF THE

#### Several Official Boards



#### TOWN of BERLIN

MASSACHUSETTS

Year Ending December 31, 1971

The Hoyle Press, 9 May St., Worcester, Mass. 01610

Bring This Report With You To Town Meeting

#### Gifts

Mothers of Twins
Mrs. Charles Cotting
Mrs. Russell Krackhardt
Day Guild
Mrs. Allan Zwickel

Our Trustee Chairman, Doris Andrews, passed away this year and we miss her cheerful presence. She was a faithful worker and devoted to the betterment of library service to the townspeople.

Respectfull ysubmitted,

HELEN L .PIERCE, Librarian

#### REPORT of the BERLIN PUBLIC LIBRARY

#### Trustees

Mildred Ewing, Chairman	Ruth Mungeam
Anne Durant	Raymond DiMuzio
Anne Hohos	George Pendergast

#### Income

Town appropriation	\$4,602.00
Dog tax	126.23
State aid to libraries	500.00
Available monies from trust funds	1,541.77

\$6,770.00

#### Expenditures

Salaries	\$2,911.86
Books	1,560.78
Periodicals	189.33
Electricity	120.70
Fuel	460.49
Telephone	99.16
Maintenance	1,255.24
Supplies	44.17
Miscellaneous	11.40
Examined 1/2/72	\$6,653.13
BARBARA LAPAN, Auditor	

#### REPORT of the ANIMAL INSPECTOR

Permits to bring cattle into the state:

- 11 Permits to bring cattle into the state
- 11 Permits received and checked
- 1 Permit received and no shipment
- 2 Blood tests for out of State shipment
- 2 Rechecked Blood test
- 9 Blood tests for out of Country shipment
- 9 rechecked and rechecked again blood test

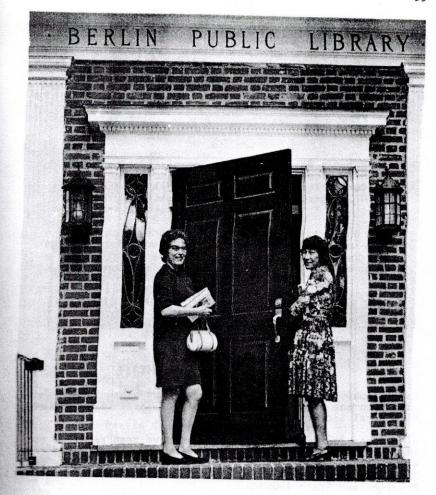
Called to check dead animals 8 times Called to check sick animals 13 times

#### Dog report:

- 39 Dogs quarantined and checked
- 14 Dogs checked but not quarantined

Respectfully submitted,

FREDERICK R. WHEELER,
Inspector of Animals



#### OUR LIBRARIANS

Mrs. Helen L. Pierce, Librarian, (right) and Mrs. Bernice C. Kessler, Assistant Librarian, at the new front door of the Library which was installed this summer.

#### LIBRARY TRUSTEES

#### Income

Town appropri Dog tax State aid Available mon	ation ies from trust funds	\$ 4967.76 567.64 500.00 959.60
		\$ 6995.00
	Expenditures	
Salaries Books Periodicals Electricity Fuel Telephone Maintenance Supplies Miscellaneous		\$ 3010.06 1550.35 193.53 99.76 321.41 101.95 965.53 735.55 16.15

While the Librarian and her assistants manage the physical function of the Library the Trustees have completed the following projects toward the remodeling of the building-

A new roof and a new well
Rewiring of the building
Installation of updated lighting
Rooms painted and draperies added to the main rooms
Book-return door cut in wood panel beside the front
door

Overgrown shrubbery removed-lower varieties of plantings added to front and sides of building The room that the Trustees formerly met in is now the Librarian's Office.

A counter is being built along one wall for the new photo copier, the adding machine and book processing area.

A new steel desk has been provided for the Librarian. The exterior trim has been painted. Exterior doors with crash bars are being installed.

We are extremely proud of our library. The Librarians and the Library Trustees work diligently to keep it up to date and sound, so that it may maintain it's important place in the community.

Respectfully submitted, MILDRED J. EWING, Chairperson

\$ 6994.29

## ANNUAL REPORT of the Several Official Boards

TOWNOFBERLIN



PUBLIC LIBRARY

for the Year Ending December 31, 1972

Bring this report with you to Town Meeting

#### LIBRARIAN

#### Library Hours

Monday, Wednesday and Friday 2:00-5:00 and 7:00-9:00

Number of books added 370 Circulation of books 9,439 Circulation of magazines 614 Fines \$112.04

#### Gifts

Women's Day Guild
Mrs. Richard Kessler
Berlin Tuesday Club
Mr. Eugene Fulkerson
Mr. Eugene Fulkerson
Mrs. Russell Krackhardt

The library has purchased a photocopy machine for the use of the public. A fee of ten cents per page is charged to cover the cost of the paper. It is a popular addition to our service to the community.

> Respectfully submitted, HELEN L. PIERCE, Librarian

#### ART AND HISTORICAL COMMITTEE

The following progress in our programs of preservation and education has been made with the aid of the Berlin Art and Historical Society.

Ninety-one items and groups of items have been received for the Town Collection from fourteen donors. Gifts ranged from a large logging wagon to a single photograph. Work has begun on the listing and cleaning of the Town's collection of Province and State lawbooks.

An exhibit of the published Berlin Town Reports: 1855-1971 was prepared for the January Society meeting and the Town Election in March. At the November State Election, schoolwork done by Berlin children during the 19th Century was shown.

The other Society programs were on the subjects of the Barnes-Marble House (292 Linden Street), the South Berlin Post Office, and Berlin's First Meetinghouse, which was raised in 1779. The Meetinghouse program, in slightly different form, has also been presented for groups in Bolton, Lancaster, Northborough, and Southborough by Katharine Ann Bacon and Barry W. Eager.

# Annual Report TOWN of BERLIN MASSACHUSETTS



for the Year Ending December 31,

1973

Bring this report with you to Town Meeting

#### LIBRARY TRUSTEES

Improvements to the Library in 1973 included the following:

Two remaining exterior doors have been replaced. The front steps were repointed and one sidewalk repaired.

The Librarian's office is complete.

Two large stationary fans added to the main room have made the library more comfortable during the summer months.

This year the storm windows that have been in the planning stage for three or four years have been ordered.

The Trustees and staff continue to make improvements to the library and it's services for the convenience and pleasure of the Town.

Respectfully submitted, MILDRED J. EWING, Chairperson

#### LIBRARIAN

#### Library Hours

Monday,	Wednesday	and	Friday and	2:00-5:00 7:00-9:00
	ks added			370
Circulat	tion of boo	oks		9,314
Circulat	tion of mag	gazir	nes	535
Fines				\$ 133.59

#### Gifts

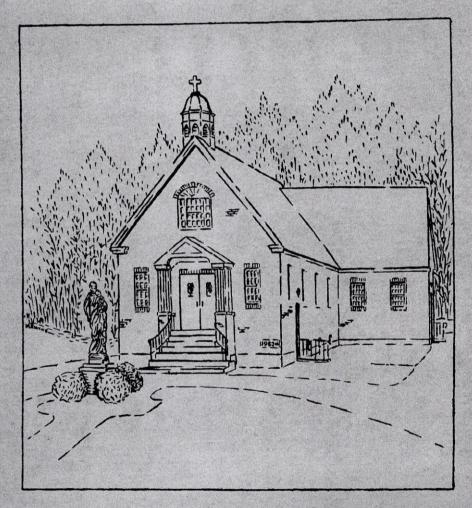
Boy Scouts
Women's Evening Guild
Mrs. Charles Cotting
Mrs. Richard Sears
Mrs. Russell Krackhardt
Mr. Alan Zwickel

Berlin Tuesday Club
Mr. Charles Sawyer
Mrs. A. L. Smith
Mrs. Dennis Snay
Mrs. Charles Carroll
John and Kendall Linzee

A total of 251 books were given to the Berlin Public Library by the Central Regional Library System.

> Respectfully submitted, HELEN L. PIERCE, Librarian

# Annual Reports BERLIN MASSACHUSETTS



for the Year Ending December 31,

1974

Bring this report with you to Town Meeting

#### LIBRARIAN

#### Library Hours

Monday, Wednesday and Friday and	2:00 - 5:00 7:00 - 9:00
New books added Circulation of books Circulation of magazines Fines	445 9,716 511 \$ 154.90

#### Gifts

Anne Rogers
Mrs. Charles Cotting
Dora Cummings
Susan Blake

Charles Sawyer
Barbara Krackhardt
June Hemmerdinger
Joyce Coulter
Tuesday Club

A story hour was started in October on a regular basis for pre-school children on the second and fourth Wednesdays of each month. This is being done, at present, on a voluntary scheme with no cost to the Town. The time of the staff and the supplies are donated. Carolyn Christensen and Ann Hohos have donated professional skill. It has been a huge success with as many as thirty-two children at one time.

Berlin Public Library played host to the Central Regional Advisory Committee in December with about twenty members present. They usually meet in the large libraries and many compliments were received about our nice building and decor.

Our photo-copier receives greater use all the time. We hope more townspeople will take advantage of this convenient service.

The Library served as Cancer Drive headquarters last year. Other committees and groups are invited to make use of our central location and beautiful building.

Respectfully submitted HELEN L. PIERCE Librarian In 1974, storm windows were added to the Library. As a result, there has been a noticeable improvement in the comfort of the Library and a reduction in the Library's fuel consumption.

The final step in the renovation of the main room was completed this year with the installation of wall-to-wall carpeting. Visually, the carpeting brings the room together and shows off its handsome architectural features. The room is large and open. The carpeting helps to minimize the sound, an important consideration in a library. According to our excellent custodian, the maintenance is minimal.

A much needed dehumidifier was installed in the lower floor stack room. This room will be redesigned to function more efficiently as storage and working space.

The Library Trustees anticipate an increased demand on the Library within the next ten years. Our long-term plan is to turn the panelled room on the lower floor into the Children's Library and make the entire main floor the Adult Library.

The Trustees and staff continue to serve the Town through the Library and its services.

Respectfully submitted, MILDRED J. EWING Chairperson

#### RECREATION COMMISSION

The 1974 season was a successful one for all recreational activities in our town. We ran a four-team Little League and had enough younger boys for four Farm teams. In order to make the girls' soft-ball more interesting, a league was formed with three teams competing. We hope there is more interest this year so we can run a four-team girls' softball league and run their season concurrent with the Little League season. The men had a four-team softball league and we hope to promote more interest this year. Maybe, if there is enough interest, we can get a ladies' softball league going this year.

We fielded an Intermediate League baseball team, which was independently funded by our Commission,

Annual Reports

# BEELLIN MASSACHUSETTS



1975

#### LIBRARY TRUSTEES

The Library Trustees regretfully announce the retirement of Helen Pierce after seventeen years as Librarian. Since her appointment in 1958, the circulation of books per year has increased from 3,099 to 11,505. There have been many changes and innovations during these years, the latest being our very successful Children's Story Hour. We are certainly going to miss Helen at the Library!

We have been encouraging more groups to use the Library facilities and the School Adult Advisory Committee now holds its monthly meetings there.

The movie program we started last summer, using movies we obtained through the Region, was one of our less successful ventures. Perhaps we will try again at a different time of the year if enough people are interested.

We are now open 18 hours per week, having added three hours on Saturday morning during the school year. Use of these hours has been slow so far.

We have replaced the magnetic book return door with a mail box type book return after a recurring problem with vandals.

The Trustees wish to thank Mrs. Anne Hohos for her continuing enthusiasm in leading the Children's Story Hour.

The new free-standing bookcases have enlarged our book space a great deal. We anticipate that they will be moved into the Children's Room when it becomes available.

Respectfully submitted, DOROTHY K. ROGERS Chairman

#### LIBRARIAN

#### Library Hours

Monday, Wednesday and Friday	2:00 - 5:00
and	7:00 - 9:00
Saturday	9:00 - 12:00
New books added	488
Circulation of books	11,505
Circulation of magazines	510
Fines	\$ 136.00

#### Gifts

Tuesday Club	Spag's Supply
Mrs. Dean Goodwin	Mrs. James Rogers
Mr. Lawrence Goff	Mrs. Frederick Fiske
Mrs. Harry Hemmerdinger	Mr. Bernard Wheeler
Mrs. David Holder	Mr. Stephen Huntley
Mrs. Charles Cotting	Mrs. Paul Dumanowski
Mrs. Charles Nelson	Friends of Louise Rowe

The library is open every Saturday morning from nine to twelve during the school year. This was done in answer to the request of many patrons for Saturday opening and boosts our weekly hours to eighteen.

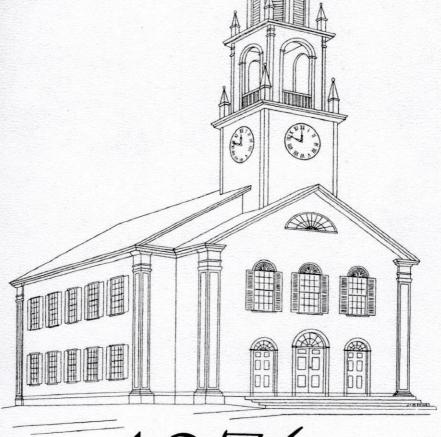
Our story hour is held every Wednesday morning at 9:30 on school days and is very popular. There are films and varied activities besides stories.

The new "Media-mobile" replaced the bookmobile in the fall. We now offer, besides books, records, tapes, casettes, film strips, games, toys, sculpture, and many more art prints.

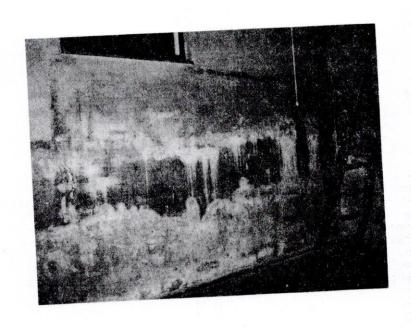
> Respectfully submitted, HELEN L. PIERCE Librarian

ANNUAL REPORTS

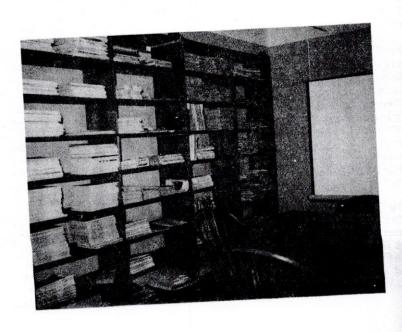
BERIIII
MASSACHUSETTS



1976



Before Library Stack Room renovation After



#### GIFTS

Mr. and Mrs. John Linzee
Mrs. Barbara Krackhardt
Mr. William Lavertue
Mrs. Martha Howes
Mrs. Martha Howes
Mrs. Charles Cotting
Mrs. Michael Mitchell
Women's Evening Guild
Misses Melynda and Melissa Bartlett
Mr. and Mrs. Frederick Boutilier
Mr. and Mrs. William Woodhead
Mrs. William Maney, Chapter Regent, DAR
Berlin Art and Historical Society
Sterling Historical Commission

scerning Historical Commission	
STATISTICS	
We are in the business of serving people. Our job is to gather books and educational materials and make them available to you. If our borrowers had had to purchase the books and services they received from us free, they would have spent over \$87,000.00	4
You borrowed 9,852 books. Buying them at our price, you could have spent \$82,264.20	0
We circulated 448 magazines. You could have paid \$1.00 each for them, but we saved you	)
You listened to 120 of our records and cassettes and saved 597.60	)
You hung 24 art prints in your home or office. You could have spent more than 480.00	)
We secured 278 inter-library loans for our patrons. Some books were not available for purchase at any price 2,448.10	)
Film programs were presented to 160 people at the library. They could have paid more than this at the theatre 160.00	ı
We answered 312 reference and research questions. Saving you (You saved more if you used the telephone)	
At least 360 children attended Story Hour 360.00	
FOR A TOTAL OF \$87,069,90	
All of these services cost the people of Berlin	
Volle	

YOUR LIBRARY IS A MONEY-SAVING INSTITUTION

The Trustees are pleased to report the completion of phase two of our Library renovation program, the repair and redecoration of the Stack Room. This room is currently being used for Friday afternoon movies for the school children, Wednesday morning story hours, and meetings of various town groups. With the Audio-visual equipment we obtained with a Federal grant, the room is proving very useful and popular.

The Grant, in the amount of \$1,090, was "federally funded with LSCA Title I funds through the Massachusetts Bureau of Library Extension." We used this money to buy a film projector, stereo record player, revolving paperback book stand, book truck, projection table, and stereo cart.

Ms. Margaret Rauscher was appointed Librarian as of April 1, 1976. The Trustees were pleased to choose Ms. Rauscher from a large group of well qualified applicants.

We regret that it was necessary to spend so much of the taxpayers' money on vandalism repair. The money so spent, \$370.13, could have purchased 44 or more new books.

Because we found circulation on Saturday mornings very low, we have decided to try a new schedule for 1977. The Library is now open from one until eight, Monday, Wednesday and Friday. We hope you will find this convenient.

Our objective is to stretch your tax dollars to provide the best possible service. We welcome your suggestions.

Respectfully submitted, DOROTHY K. ROGERS Chairman

#### LIBRARY HOURS

Monday, Wednesday, and Friday 1 - 8

Pre-school Story Hour 9:30 - 10:30, Wednesday Movies for Kids 3:15 - 4:15, Friday Both the Story Hour and Movies are omitted when school is not in session.







We added 460 books to our collection and received a total of \$142.52 in fines.

FEDERAL AND STATE FUNDING: We received \$500.00 worth of reference books purchased under Title I of the Library Services and Reconstruction Act through participation in reference workshops sponsored by the Central Massachusetts Regional Library System.

An additional grant of \$100 was made to the librarian as a recipient of one of the Special Grants to Children's Librarians made possible by the Massachusetts Library Aid Association.

RENOVATIONS: The stackroom in the basement was revitalized. Walls and the ceiling were scraped and painted, the hardwood floor was sanded and refinished and the existing book stacks were cleaned and placed against the wall. Storm windows were installed on the basement windows.

This is now a very pleasant room which can be used for meetings.

VANDALISM: Many serious acts of vandalism have occurred during the past year. There have been incidences of many broken windows necessitating plexiglass replacements. A leaded glass panel beside the front door was broken. Soft drinks were dropped into the book return, ruining books that had been placed there. Plastic bags of paint were thrown at the building and on the sidewalks. Arson was attempted at the front door. The cost of these repairs has been extremely expensive.

SERVICES: Our renovated stack room is now available for use by small groups during library hours. The Adult Advisory Council, Senior Citizen Board, Pre-School Nursery Hour and the "Movies for Kids" programs have been conducted here.

A very successful program was held at the Library on December 10, 1976, honoring Arthur Kent, editor of "Three Years With Company K". A former Berlin resident, Mr. Kent was co-sponsored by the Berlin Art and Historical Society, the Tuesday Club and the Library.

Other programs conducted by the Library were a summer film festival for children, story-hour for the summer recreational program, library facilities for the nursery school and special programs for various classes of the Memorial School.

We would like to encourage YOU, the PUBLIC, in making use of the Library.

Respectfully submitted, MARGARET RAUSCHER Librarian

#### COUNTY AID to AGRICULTURE

Under direction of Worcester County Extension Service, we have Sewing, Foods, Sheep and Craft Clubs, also a large membership in the "Bolton Canterlopers".

We sold cookies in October for the benefit of Worcester County Projects, including Camp Marshall in Spencer. We have boys and girls attending this camp.

The Homemakers Group meets once a month at the homes of its members. Each meeting has instruction and discussion of homemaking and family living. Subjects covered were Tray Painting, Crewel, English Cooking, Use of Fruits and Vegetables, Trip to the Artemas Ward Museum and Quicks Orchard and Country Store, Low Cost Protein, and a Christmas Party with Special Foods.

Any Berlin woman may attend one meeting as a guest or become a member.

Respectfully submitted, LOUISE F. LOCKHART Director