

Link, Inc. Meeting Minutes for June 2, 2011

Attendees: Maureen Norvold, Carol Bradley, Thomas Zappelli, Cyndy Bredbenner, Eloise Salls, Denise Fleming, Leah Ciappenelli and Amy Cummings (Notes)

Meeting started at 7:10 p.m.

Eloise Salls spoke with us regarding different ideas for the Bicentennial for Berlin and showed us different items they will be for sale.

Meeting began with review of May minutes reviewed and made changes. Voted and approved-unanimous.

Administrative Report-Carol Bradley

- Carol spoke to teacher's marks will close on June 17, 2011.
- Social Curriculum for next year and its called Positive Behavioral Intervention Systems, involve Data Collection Parent participation. Martha Wally is the coordinator for this program. The program will be for Pre-K to 8th grade.
- Mrs. Bradley received the school survey results back. Need to go over all the results and break it down so it will be easier to read. Carol plans to have the results ready for the fall for parents to view.
- Handbook has been completed for 2011-2012 and the handbook is now on-line.
- Increase school choice numbers for 5th grade due to a small grade.
- 32 students coming in for kindergarten in the fall.

Financial Report-Angela Yildiz

Balance in Account as of 6/2/2011	\$ 8,465.81
Less: Outstanding Checks	\$ 62.50
Less: Encumbered Debt	\$ 4,560.36
Total Available Funds	\$ 3,842.95

Request for Funds

- **Motion:** Set aside \$800.00 for magazines for each classroom for the fall. Voted and approved-unanimous.
- **Motion:** Set aside \$375.00 for Lisa McNally classroom rug with Amy looking at others options at a lesser amount. Voted and approved-unanimous.
- **Motion:** \$250.00 for the 1st grade Creepy Crawly program. Voted and approved-unanimous.

Grants-Robin Berry

No update at this time

Old Business

- **Worcester Tornadoes**-Maureen N. advised us that she sold 92 tickets for the Worcester Tornadoes.
- **Clothing Drive**-We made \$170.00 for Link, Inc.
- **Spring Book Fair feedback**- Here is some feedback from some of the Berlin Memorial Teachers on the Spring Book Fair with the new company Book Ends: Last year had more options than in the spring, liked this year had more paperbacks than hardcover books. Missed the buy one get one free. Love Bookends much better selection and a larger quantity and less junk for the kids to buy. Wished the books were priced a little lower. Didn't get as many books for her classroom this time as in previous years. After discussing options for the Fall Book Fair it looks like we are going to have Scholastic handle the Fall and Spring Book Fair for the new school year. Maureen N. will advise Pat A.
- **Family Photo**-If people wanted to do family photo for the fall the company advised we needed to have at least 30 families to sign up for pictures.
- **End of Year Gift for BMS**-Decided to only do start up funds for all the teachers and the paraprofessionals.
- **Annual Giving Letter** -Robin has completed the letter and e-mailed it out to everyone to review. There was a suggestion about mailing it out to everyone in the town so do a bulk mailing. Mrs. Bradley will talk about the letter at Open House then the letter will go out that Friday to all the parents.
- **Event**-Welcome Back Pot Luck Diner and Duck Race. Tentative Date is Sunday September 18th.

Open Floor Items

Angela Y. wanted to remind us that on Monday June 13th at 7pm she will be having BUSS meeting at the Old Town Hall.

Meeting Adjourned at 9:05 p.m.